

**DEPARTMENT OF NATURAL RESOURCES  
AND CONSERVATION**

GREG GIANFORTE, GOVERNOR

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HELENA, MONTANA 59620-1601**DECISION MEMO  
ACTIONS OF A SPECIAL NATURE**

Pondera County Conservation District Administrative Grant  
July 1, 2021 – June 30, 2022  
Pondera County Conservation District  
Administrative  
Conrad, MT  
Pondera County

**PURPOSE AND NEED**

Pondera County Conservation District proposes to use Conservation District Administrative Grant funding for a couple large items this coming fiscal year. Specifically, repairing or replacing a storage shed and purchasing a trailer. Purchasing a trailer will allow PCCD to transport rental equipment. A couple of the pieces of equipment require extremely slow speeds for towing. This is not only dangerous but is not efficient for renters and increases the wear and tear on the equipment. With a trailer, PCCD could expand their rental income as they have had to decline producers out of county that have wanted to rent PCCD's equipment.

**Explanation of the decision(s) that must be made regarding the proposed action (i.e.: approve grant or loan and provide funding)**

DNRC will approve the grant to provide funding for the Pondera County Conservation District Administrative Grant.

DNRC is not required to prepare an Environmental Assessment (EA) or an Environmental Impact Statement (EIS) for actions that qualify for a CATEGORICAL EXCLUSION or justified by a PROGRAMMATIC REVIEW; or are ACTIONS OF A SPECIAL NATURE (ARM 36.2.523(5)). These actions are subject to review for EXTRAORDINARY CIRCUMSTANCES that would require an EA or an EIS.

**ACTIONS OF SPECIAL NATURE (ARM 36.2.523)**

☒ Administrative actions: routine, clerical or similar functions of a department, including but not limited to administrative procurement, contracts for consulting services, and personnel actions.

- ☒ Minor repairs, operations, or maintenance of existing equipment or facilities.
- ☐ Investigation and enforcement: data collection, inspection of facilities or enforcement of environmental standards.
- ☐ Ministerial actions: actions in which the agency exercises no discretion, but rather acts upon a given state of facts in a prescribed manner.
- ☒ Actions that are primarily social or economic in nature and that do not otherwise affect the human environment.

The project listed above meets the definition of Actions of a Special Nature, Categorical Exclusion or Programmatic Review including specified conditions and Extraordinary Circumstances.

<b>Prepared By:</b>	<b>Name:</b> Mary Hendrix	<b>Date:</b> 11/3/2021
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<b>Approved By:</b>	<b>Name:</b> Mark Bostrom	<b>Title:</b> CARD Division Administrator
<b>Signature:</b>	<i>Mark W Bostrom</i>	<b>Date:</b> 11/8/2021   9:52:26 AM MST

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